



# “Q” Town Crier

## ... Words From IGQ

Col Tom Stark

On behalf of the entire AMC IGQ staff, for any of you who may have had a family member, friend, or acquaintance involved with any of the terrorist attacks on 11 Sep, we pass on our deepest condolences, thoughts, and prayers.

### NEW IGQ STAFF/IGS

In Jul, Capt Jeff Hurlbert joined the SAF/IGQ team. Jeff will serve as SAF's primary AMC POC. Also, Maj Kevin Greenfield, AMC/JA, joined the IG team as AMC/IGQ's legal advisor. Kevin will provide the AMC legal review on reprisal, IMHE, and O-6 cases. Jeff and Kevin—good luck in your new duties. We look forward to working with each of you.

Recently, AMC has gained four new installation IGs to include: Col Ron Watkins, 43 AW, Pope AFB; Col Broice Hardy, 305 AMW, McGuire AFB; Lt Col Brian Trout, 437 AW, Charleston AFB; and Lt Col Kurt Tempel; 92 ARW, Fairchild AFB. Best wishes to all in your new duties.

New IGs are encouraged to visit HQ AMC following your IIGTC. Col Joe Brozena, the new 60 AW/IG,

stopped in following his IIGTC and found the visit to Scott to be very productive. This is a good chance to meet the AMC IG staff and discuss base specific inspection and inquiries issues.

## INSTALLATION IG TRAINING COURSE (IIGTC)

The first two IIGTC class for FY02 are as follows: 1-5 Oct and 5-9 Nov 01. AMC still has one opening for the Nov class. SAF/IGQ has confirmed that both classes will meet at XDU. As always, please forward your nominees to AMC/IGQ. Newly assigned IGs will have priority. See SAF/IG's website ([www.ig.hq.af.mil](http://www.ig.hq.af.mil)) for the complete FY02 IIGTC schedule.

## INVESTIGATING OFFICER COURSE (IOC)

Planning continues for the upcoming IOC (16-18 Oct) at Travis AFB. Questions can be forwarded directly to the course POCs Lt Col Joe Dructor or MSgt Alex Muniz at DSN 837-2224. Expect more details to follow.

## AMC INSTALLATION IG CONFERENCE

Planning continues for the upcoming AMC/IGQ Installation IG Conference, 24-26 Oct 01, Airlifter's Hall, Scott AFB. Plan to travel on 24 Oct—there's an evening social planned for 1900L. Discussion topics for 25 Oct include SAF/IGQ Perspective, AMC Trends, AMC/JA Perspective, Complaint Analysis, ROI Format, Lessons Learned, ACTS/Data

## September 2001

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|                                |
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| Lt Col Sam Griffin, 425-1552   |
| Capt Jeff Hurlbert, 425-1557   |
| <b>AMC IGQ Staff</b>           |
| Col Tom Stark, 779-0446        |
| Lt Col Terry Dove, 779-0504    |
| Capt Heather Meyer, 779-0502   |
| SMSgt Tom Price, 779-0501      |
| <b>AMC JA POC</b>              |
| Maj Kevin Greenfield, 779-0023 |
| <b>AMC FOIA POC</b>            |
| Mrs Glenda Allen, 779-5404     |
| <b>AMC Privacy Act POC</b>     |
| Mr Phil Clayton, 779-5402      |

Call, and Reprisal. On 26 Oct, we'll cover FOIA and end with an open forum. Plan your return travel for mid/late afternoon, 26 Oct.

Forward questions to Lt Col Terry Dove at [terrance.dove@scott.af.mil](mailto:terrance.dove@scott.af.mil).

With the large AMC IG turnover this summer, the conference is a great opportunity for new IGs to meet and network.

#### **SAF/IGQ REQUESTS INPUT FOR 2002 WORLDWIDE**

Col Jim Worth, SAF/IGQ, is asking for inputs on proposed agenda items for the 2002 Worldwide Inquiries Conference, 9-11 Apr 02, XDU, Leesburg VA.

Areas include: systemic challenges facing worldwide IGQ offices; relevant training-related topics you would like addressed and why; relevant IG-related topics you would like addressed and why; and other suggestions.

Please forward your inputs and suggestions to SMSgt Tom Price by 3 Oct. You can send your input via fax to AMC/IGQ at DSN 779-0238 or email message to [thomas.price@scott.af.mil](mailto:thomas.price@scott.af.mil).

#### **SAF/IGQ 1034 REDACTION TRAINING WORKSHOP**

AMC/IGQ is now accepting nominations for a 1034 Redaction Training Workshop, 7-8 Nov 01, XDU, Leesburg VA. *This is a hands-on workshop for individuals responsible for redacting exempt material in*

*1034 case files.* While the SAF deadline for AMC nominees is 16 Oct 01, we request you pass nominees to Capt Heather Meyer at [heather.meyer@scott.af.mil](mailto:heather.meyer@scott.af.mil) ASAP. In AMC, 1034 redaction is done at the MAJCOM; however, your unit FOIA rep may benefit from the training.

#### **AUTHORITY TO DIRECT INVESTIGATIONS**

As a review, AFI 90-301, para 1.4.6, states that the authority to direct an IG investigation is vested only to IGs in authorized positions, "*if designated in writing by their respective commander.*" For new IGs, please ensure you discuss this requirement with your CC to clarify whether you or the CC will have the authority to direct investigations. I strongly recommend that "appointing authority" rest with the IG to help minimize the potential of O-6 complaint and CC self-investigation issues. If your CC is comfortable with you having "appointing authority," ensure that you have a letter. **Please forward a copy of your "appointing authority" letter to AMC/IGQ via fax at 779-0238.**

#### **CASE CRITIQUES**

*Commander's Notification Letters/Appointing Authority Approval.* We've noticed several cases where letters to a subject's CC (initial and final) are not included in a case file (Section I, Tab F). Along those lines, the letter from the appointing authority approving a case (Section II, Tab D) should not be the

same letter the appointing authority sends to the subject's CC. Please take the time to review cases you're finalizing, and ensure these important letters are completed properly.

*When To Conduct an Acid Test on Reprisal.* The SAF/IGQ "Complaints Policy Clarification" letter (attached to the July Newsletter) stipulates that the IG only need to make notification on reprisal complaints that meet 10 USC 1034. IGs must conduct a reprisal complaint analysis/acid test to determine if reprisal allegation(s) meet 1034 before making any notification. The analysis/acid test must be done promptly to meet the AFI 7-day notification requirement.

#### **CONGRESSIONAL TASKERS**

We've noticed a rash of congressional members directly tasking Wing CCs and/or base IGs to investigate their constituents' concerns. If your base is tasked directly by a congressional member notify AMC/IGQ **immediately**. We will then forward the notification to SAF/IGQ. IAW AFI 90-301, para 3.32.1, the IG must notify AMC/IGQ within 10 duty days as to the intended course of action (investigate, refer, dismiss, etc.). If the inquiry includes allegations against a senior official/colonel, use Figure 1.1/1.2 to draft your notification memo. **Bottom Line: time is of the essence with congressional taskers. When in doubt, call us ASAP!**